

Government of People's Republic of Bangladesh  
 Ministry of Commerce  
 Office of the Project Director  
 Bangladesh Regional Connectivity Project-1  
 Level-12 (West side), Probashi Kollayn Bhaban, 71-72 Old Elephant Road,  
 Eskaton Garden, Dhaka-1000

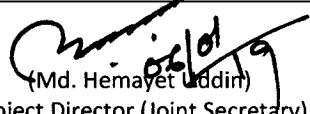
Memo No. 26.00.0000.066.07.013.18-347

Date: 06/01/2019

**Request for Expressions of Interest (REOI) for Consultancy/Research firm for conducting 03 studies suggested by NTTFC in FY 2018-19**

<b>General Information</b>		
1.	Ministry/ Division	Ministry of Commerce
2.	Agency	WTO Cell, Ministry of Commerce
3.	Name of Procuring Entity	Project Director, Bangladesh Regional Connectivity Project-1
4.	Procuring Entity District	Dhaka
5.	Expression of Interest for	<b>Consultancy/Research firm for conducting 03 studies suggested by NTTFC in FY 2018-19</b>
6.	EOI Ref No.	26.00.0000.066.07.013.18-347 (BRCP/MOC/SD-01)
7.	Date (dd/mm/yyyy)	06/01/2019
<b>Key Information</b>		
8.	Procurement Sub-method	Quality and Cost Based Selection (QCBS)
<b>Funding Information</b>		
10.	Budget and Source of Funds	Development Budget and RPA
11.	Development Partners	IDA
<b>Particular Information</b>		
12.	Project/ Programme Code	5004
13.	Project/ Programme Name	Bangladesh Regional Connectivity Project-1
14.	EOI Closing Date and Time	23/01/2019 up to 3.00 PM
<b>Information for Applicants</b>		
15.	Brief Description of the Assignment	<p>The project will conduct the following three studies in 2018-19 fiscal year that are critical for export promotion and trade facilitation. These studies aim to develop in-depth understanding about three relevant areas of trade facilitation and are directly linked with the activities of three implementing agencies of the BRCP-1 umbrella project.</p> <ul style="list-style-type: none"> <li>• <b>Agenda 1: Review of collaborative border management-institutional mechanisms for coordinating across sectors/ministries and across countries;</b></li> <li>• <b>Agenda 2: Analysis of laws and regulations governing border operations;</b></li> <li>• <b>Agenda 3: How comparable countries are addressing implementation of TFA.</b></li> </ul>
16.	Experience, Resource & Delivery Capacity Required	<p>The interested consulting firm should provide evidence of the following in their applications:</p> <ul style="list-style-type: none"> <li>• The Consulting firm shall have the legal capacity to enter into the contract;</li> <li>• The firm should have at least 07 years of general experience in providing consulting services out of which at least 03 years of experience in national and international trade related research or studies for public and private sector;</li> <li>• The firm should have successfully completed at least one service contract related to national and international trade including border management operations of Bangladesh within last 5 years;</li> <li>• The firm should have experience in working with development partner's funded projects (IDA financed project experience would be desirable);</li> <li>• The required average annual turnover of the consulting firm shall be at least Tk. 30 Lac in last three years;</li> <li>• A capacity statement on available training facilities, IT equipment, logistics support, transport and office space;</li> <li>• Undertaking that the firm has not been blacklisted or debarred by any Government Organization or by IDA;</li> <li>• List of key professional staff including proposed core team for the assignment, showing qualification and experience including the projects/assignment on</li> </ul>

		<p>which they have worked, their role in the assignment/project and duration of their engagement with the assignment/project.</p> <ul style="list-style-type: none"> <li>Required Documents: The Company must submit the following documents: Company Registration, Up to date Tax payment certification and VAT registration certificate; Audited Financial statement (last 03 Years); Company Brochure.</li> </ul>
17.	Other Details	<p>Expected term of contract is 06 months. The expected date of commencement is 1st April, 2019 and completion 30 September, 2019. The consulting firm shall submit 2 (two) copies of Expression of Interest (EOI) (One original and one copy) and one soft copy (in MS word) in sealed envelope; clearly marked "EOI for <b>Consultancy/Research firm for conducting 03 studies suggested by NTTFC in FY 2018-19</b>" to the Project Director (Joint Secretary), Bangladesh Regional Connectivity Project-1, Level-12 (West side), Probashi Kollayn Bhaban, 71-72 Old Elephant Road, Eskaton Garden, Dhaka-1000 on or before <b>23/01/2019 up to 3.00 pm</b>. Copy of the indicative TOR may be collected from the office of the Project Director or through email: <a href="mailto:pdbrcp1moc@gmail.com">pdbrcp1moc@gmail.com</a> or <a href="mailto:msrahman06@gmail.com">msrahman06@gmail.com</a> or by visiting <a href="http://www.mincom.gov.bd">www.mincom.gov.bd</a>.</p>
18.	Association with foreign firms	N/A
<b>Procuring Entity Details</b>		
19.	Name of the Official Inviting EOI	Md. Hemayet Uddin
20.	Designation of the Official Inviting EOI	Project Director (Joint Secretary)
21.	Address of the Official Inviting EOI	Bangladesh Regional Connectivity Project-1, Level-12 (West side), Probashi Kollayn Bhaban, 71-72 Old Elephant Road, Eskaton Garden, Dhaka-1000
22.	Contact Details of the Official Inviting EOI	Tel. No.: +02-55138022; e-mail: <a href="mailto:pdbrcp1moc@gmail.com">pdbrcp1moc@gmail.com</a>
23.	The Procuring Entity reserves the right to accept or reject any/ all EOI's without showing reason whatsoever.	

  
 (Md. Hemayet Uddin)  
 Project Director (Joint Secretary)

**Distribution:**

1. Director General, WTO Cell, Ministry of Commerce, Bangladesh Secretariat, Dhaka-1000 (For kind information and Request for wide circulation).
2. Director General, CPTU, IME Division, Ministry of Planning, Sher-e-Banglanagar, Dhaka-1207 (for posting in the website).
3. Senior Assistant Secretary (ICT), Ministry of Commerce (for posting in the website).
4. Notice Board.