

Government of the People's Republic of Bangladesh

Ministry of Commerce
Admin-1 Section
Bangladesh Secretariat, Dhaka.
www.mincom.gov.bd

No.26.00.0000.086.25.001.17-250

Date: 08 March 2017

To: Chief Accounts Officer
Ministry of Commerce
83/B, New Circular Road, Malibagh, Dhaka.

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to **Mr. Mohammad Marufur Rashid Khan**, Assistant Director, WTO Cell, Ministry of Commerce, Bangladesh Secretariat, Dhaka for attending in the "WTO Introductory Trade Policy Course for LDCs" to be held in Geneva, Switzerland during 24 April-12 May, 2017 under following terms and conditions:

Terms and Conditions:

- (a) While on visit he will be treated as on duty;
 - (b) He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
 - (c) World Trade Organization (WTO) Secretariat will bear all costs regarding this tour. The Government of Bangladesh (GoB) will have no financial involvement in this regard;
 - (d) He will depart Dhaka for Switzerland on 23 April 2017 or any suitable date close to that and depart Switzerland for Dhaka on 13 May 2017 or any suitable date close to that after completion of the said course. He will not be allowed to stay abroad more than the approved period.
 - (e) He will submit a report on the said course to the Secretary, Ministry of Commerce with a copy to Hon'ble Minister, Ministry of Commerce within 10 working days upon his return from Switzerland.
02. This Government Order (G.O) is issued in the public interest and with the approval of the competent authority.

Sincerely Yours,

S/d-

08/03/2017

(Nurjahan Khanom)

Senior Assistant Secretary

☎ 9545853

E-mail: sas.admn1@mincom.gov.bd

No.26.00.0000.086.25.001.17-250

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Copy forwarded for kind information and necessary action to (not in order of seniority):

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Secretary, Security Service Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
03. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
04. H.E the Ambassador, Embassy of Switzerland in Bangladesh, House No. 31B, Road No. 18, Banani, Dhaka.
05. H.E the Ambassador and Permanent Representative, Permanent Mission of Bangladesh, Geneva, Switzerland. (By Bag/Fax).
06. Additional Secretary (Admin-2), Ministry of Commerce, Bangladesh Secretariat, Dhaka (**with request to upload this GO in official website of MoC**).
07. Director General, WTO Cell, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
08. Director General, Consular & Welfare Wing, Ministry of Foreign Affairs, Dhaka (**request to issue Note Verbal**).
09. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
10. General Manager, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka.
11. PS to Hon'ble Commerce Minister, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
12. PS to Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
13. Mr. Mohammad Marufur Rashid Khan, Assistant Director, WTO Cell, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
14. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka.
15. Accounts Officer, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
16. PO to Additional Secretary (Admin), Ministry of Commerce, Bangladesh Secretariat, Dhaka.
17. PO to Director General (WTO Cell), Ministry of Commerce, Bangladesh Secretariat, Dhaka.

38C
08.03.17
(Nurjahan Khanom)
Senior Assistant Secretary