

**Government of the People's Republic of Bangladesh**

Ministry of Commerce  
Admin-1 Section  
Bangladesh Secretariat, Dhaka  
[www.mincom.gov.bd](http://www.mincom.gov.bd)

No. 26.00.0000.086.25.002.16-1088

Date: 08 November 2016

To: Chief Accounts Officer  
Ministry of Commerce  
83/B, New Circular Road, Malibagh, Dhaka.

Dear Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to **Mr. Shubhashish Bose**, Director General (Additional Secretary), WTO Cell, Ministry of Commerce, Dhaka for attending in the board meeting on "Enhanced Integrated Framework (EIF)" to be held in Kigali, Rwanda on 28 November to 02 December 2016 under following terms and conditions:

**Terms and conditions:**

- (a) While on the meeting he will be treated as on duty;
- (b) He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- (c) EIF trust fund manager 'UNOPS' will bear all costs of the regarding meeting. The Government of Bangladesh (GoB) will have no financial involvement in this regard;
- (d) He will depart Dhaka for Rwanda on 27 November 2016 or any suitable date close to that and depart Rwanda for Dhaka on 03 December 2016 or any suitable date close to that after completion of the said meeting. He will not be allowed to stay in abroad more than the approved period;
- (e) He will submit a report on the said meeting to the Senior Secretary, Ministry of Commerce with a copy to Hon'ble Minister, Ministry of Commerce within 10 working days after his return from Rwanda.

02. This Government Order (G.O) is issued in the public interest and with the approval of the competent authority.

Sincerely Yours,

S/d

08/11/2016

(Nurjahan Khanom)

Senior Assistant Secretary

☎ 9545853

E-mail: [sas.admn1@mincom.gov.bd](mailto:sas.admn1@mincom.gov.bd)

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**Copy forwarded for kind information and necessary action to (not in order of seniority):**

01. Senior Secretary, Ministry of Public Administration/ Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
03. Mr. Shubhashish Bose, Director General (Additional Secretary), WTO Cell, Ministry of Commerce Bangladesh Secretariat, Dhaka.
04. H.E. the Ambassador, Embassy of Rwanda in New Delhi, India.
05. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
06. Director General, Consular & Welfare Wing, Ministry of Foreign Affairs, Segunbagicha, Dhaka (with a request to issue a note verbal).
07. Joint Secretary (Admin-1/Admin-2), Ministry of Commerce, Bangladesh Secretariat, Dhaka.
08. PS to Minister, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
09. PS to Senior Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
10. General Manager, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka.
11. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka
- ✓ 12. Mr. Mohammad Awlad Hossain, Assistant Director, WTO Cell, Ministry of Commerce Bangladesh Secretariat, Dhaka (to request for publish in website).
13. Accounts Officer, Ministry of Commerce, Bangladesh Secretariat, Dhaka
14. PO to Additional Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka
15. PO to Additional Secretary (Admin), Ministry of Commerce, Bangladesh Secretariat, Dhaka.
16. Protocol Officer, Ministry of Commerce, Bangladesh Secretariat, Dhaka.

  
(Nurjahan Khanom)  
Senior Assistant Secretary