

Government of the People's Republic of Bangladesh
Ministry of Commerce
Admin-2 Section
Bangladesh Secretariat, Dhaka.
www.mincom.gov.bd

No. 26.00.0000.087.25.001.17-153

Date: 04 June 2017

To: Chief Accounts Officer
Ministry of Commerce
83/B, New Circular Road, Malibagh, Dhaka.

Sub: **Government Order for Mr. Md. Arazul Hoque, Assistant Director, Export Promotion Bureau, Dhaka for attending the trade fair titled "Heimtextil/Arnbiente/Interior Lifestyle Tokyo, Japan.**

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to **Mr. Md. Arazul Hoque**, Assistant Director, Export Promotion Bureau, Dhaka as an Assistant Pavilion Director (APD) for attending the trade fair titled "Heimtextil/Arnbiente/Interior Lifestyle Tokyo, Japan during 14-16 June 2017 under following terms and conditions:

Terms and conditions:

- (a) While on Fair he will be treated as on duty;
- (b) He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- (c) All expenses including air fare, accommodation, daily allowance, terminal & transit allowance etc. will be borne by the Export Promotion Bureau from their 'Market Development Fund';
- (d) He will stay in Japan from 12-17 June 2017 (excluding travel time). He will not be allowed to stay abroad more than the approved period;
- (e) He will submit a report on the said Fair to the Secretary, Ministry of Commerce with a copy to Hon'ble Minister, Ministry of Commerce within 10 working days after his return from Japan.

02. This Government Order (G.O) is issued in the public interest and with the approval of the competent authority.

Sincerely Yours,


Sd/
04/05/2017
(Purshia Akter)
Senior Assistant Secretary
☎ 9549159
E-mail: adm2@mincom.gov.bd

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Copy forwarded for kind information and necessary action (not in order of seniority):

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Secretary, Security Service Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
03. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
04. H.E the Ambassador, Embassy of the People's Republic of Bangladesh in Japan (by bag/fax).
05. H.E the Ambassador, Embassy of the Japan in Bangladesh, 44, United Nations Road, Baridhara, Dhaka-1212.
06. Vice-Chairman, Export Promotion Bureau, 1 Kawran Bazar, Dhaka.
07. Mr.Md. Arazul Hoque, Assistant Director, Export Promotion Bureau, 1 Kawran Bazar, Dhaka.
08. Director General, Consular & Welfare Wing, Ministry of Foreign Affairs, Segunbagicha, Dhaka (**with request to issue note verbale**).
09. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
10. PS to Minister, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
11. PS to Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
12. Mr. Abu Saleh Mohammed Imran, Member Secretary, Website & Trade Portal Updating Committee, Ministry of Commerce Bangladesh Secretariat, Dhaka (**with request to upload this GO in official website of MoC**).
13. General Manager, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka.
14. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka.
15. Accounts Officer, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
16. PO to Additional Secretary (Admin/Export), Ministry of Commerce, Bangladesh Secretariat, Dhaka.


(Purshia Akter)
Senior Assistant Secretary