

Government of the People's Republic of Bangladesh
Ministry of Commerce
Admin-1 Section
Bangladesh Secretariat, Dhaka
www.mincom.gov.bd

No.26.00.0000.086.31.327.16-620

Date: 16 July 2017

OFFICE ORDER

Mr. Md Abul Kalam Azad, Personal Officer, Ministry of Commerce, Bangladesh Secretariat, Dhaka has been granted earned leave (ex-Bangladesh) for travelling to Japan for 36 (Thirty Six) days starting from 20 July-24 August, 2017 or from the date of commencement of leave. This leave is granted under the following terms and conditions:

- a. He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
 - b. Mrs. Shakina Begum wife of Mr. Md Abul Kalam Azad will accompany him during the travel;
 - c. All expenses related to the travel will be borne by Mr. Mahamudul Hasan (son-in-law) of Mr. Md Abul Kalam Azad. No part of it will be borne by the Government of Bangladesh;
 - d. The provision of Rule-34 of Appendix-viii of BSR (Part-1) is applicable for this approval.
02. This Government Order (G.O) is issued with the approval of the competent authority.

Sincerely Yours,

S/d-

16-7-2017

(Nurjahan Khanom)

Senior Assistant Secretary

☎ 9545853

E-mail: sas.admn1@mincom.gov.bd

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Copy forwarded for kind information and necessary action to (not in order of seniority):

1. Secretary, Security Service Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. H.E. the Ambassador, Embassy of Japan in Bangladesh, Baridhara, Dhaka, Bangladesh.
3. H.E. the Ambassador, Embassy of the People's Republic of Bangladesh in Japan. (By Bag/Fax)
4. Director General, Consular & Welfare Wing, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
5. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
6. Joint Secretary (IIT-2), Ministry of Commerce, Bangladesh Secretariat, Dhaka.
7. PS to Hon'ble Commerce Minister, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
8. PS to Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
9. Chief Accounts Officer, Ministry of Commerce, 83/B, New Circular Road, Malibagh, Dhaka.
10. General Manager, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka.
- ✓ 11. Senior Assistant Secretary (Admin-7), Ministry of Commerce, Bangladesh Secretariat, Dhaka (**with request to upload this GO in official website of MoC**).
12. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka.
13. Accounts Officer, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
14. Mr. Md Abul Kalam Azad, Personal Officer, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
15. PO to Additional Secretary (Admin), Ministry of Commerce, Bangladesh Secretariat, Dhaka.

20
16.07.17
(Nurjahan Khanom)
Senior Assistant Secretary