

Government of the People's Republic of Bangladesh
Ministry of Commerce
Admin-2 Section
Bangladesh Secretariat, Dhaka.
www.mincom.gov.bd

No. 26.00.0000.086.25.001.17-87

Date: 16 April 2017

To: Chief Accounts Officer
Ministry of Commerce
83/B, New Circular Road, Malibagh, Dhaka.

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to Dr A F M Manzur Kadir (Additional Secretary), Export Promotion Bureau, Dhaka for attending in the "IFF-MAGIC Japan 2017 Fair and Associated Seminar to be held in Tokyo Japan on 26-28 April 2017 under following terms and conditions:

Terms and conditions:

- (a) While on Fair and Seminar he will be treated as on duty;
- (b) He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- (c) All expenses including air fare, accommodation, daily allowance, terminal & transit allowance etc. will be borne by the Export Promotion Bureau from their 'Market Development Fund';
- (d) He Will stay in Japan from 24-29 April 2017 (excluding travel time). He will not be allowed to stay abroad more than the approved period;
- (e) He will submit a report on the said conference to the Secretary, Ministry of Commerce with a copy to Hon'ble Minister, Ministry of Commerce within 10 working days after her return from Tokyo, Japan.

02. This Government Order (G.O) is issued in the public interest and with the approval of the competent authority.

Sincerely Yours,

S/d /16.04.17
(Nurjahan Khanom)
Senior Assistant Secretary
☎ 9545853
E-mail: sas.admn1@mincom.gov.bd

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Copy forwarded for kind information and necessary action to (not in order of seniority):

01. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
03. H.E the Ambassador, Embassy of the People's Republic of Bangladesh in Japan (by bag/fax).
04. H.E the Ambassador, Embassy of the Japan in Bangladesh, 44, United Nations Road, Baridhara, Dhaka-1212.
05. Vice-Chairman, Export Promotion Bureau, 1 Kawran Bazar, Dhaka.
06. Dr A F M Manzur Kadir, Additional Secretary, Export Promotion Bureau, 1 Kawran Bazar, Dhaka.
07. Director General, Consular & Welfare Wing, Ministry of Foreign Affairs, Segunbagicha, Dhaka (with request to issue note verbal).
08. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
09. PS to Minister, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
10. PS to Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
11. ✓ Mr. Abu Saleh Mohammed Imran, Member Secretary, Website & Trade Portal Updating Committee, Ministry of Commerce Bangladesh Secretariat, Dhaka (with request to upload this GO in official website of MoC).
12. General Manager, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka.
13. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka.
14. Accounts Officer, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
15. PO to Additional Secretary (Admin/Export), Ministry of Commerce, Bangladesh Secretariat, Dhaka.

16.04.17
(Nurjahan Khanom)
Senior Assistant Secretary